

## Class Proposal Form

To use this form: 1) download and save to your computer, 2) complete form and save, 3) email completed proposal to: [info@newarkartsalliance.org](mailto:info@newarkartsalliance.org)



### Instructor Information

Name					
Address					
City		State		Zip	
Phone		Email	This email address will be made available to your students.		
Website		Instagram			
Facebook Page (artist/professional—not personal profile)					
Instructor Bio (3–5 sentences)					

### Class Details

Name of Class					
Preferred day(s) of the week		Time (start–end)		Number of sessions	
Preferred starting date		2nd choice starting date			
Age Range		Max number of students (typically 8–10)		Material fee per student	\$
Does student provide any materials? (yes/no)		If yes, what do they provide?			

**Class Description** Create an inviting, 3–5 sentence description. Include information about the skills students will learn and what they can expect to accomplish. For art classes, include the medium. For writing or music classes, include genre if applicable.