

Newark Arts Alliance  
**Volunteer Application**

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Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone Number \_\_\_\_\_ Email Address \_\_\_\_\_

Date of Birth if under 21 \_\_\_\_\_

**Emergency Contact**

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Phone \_\_\_\_\_

**Occupation/Work/Volunteer Experience**

**Expertise/Skills/Hobbies**

Are you a current member of the Newark Arts Alliance?  Yes  No

**Areas of Volunteer Interest**

- |   |   |
|---|---|
| <input type="checkbox"/> Gallery Monitor                      | <input type="checkbox"/> Community Art Projects |
| <input type="checkbox"/> Committees (Exhibition/Gallery Shop) | <input type="checkbox"/> Camp Imagine           |
| <input type="checkbox"/> Special Events                       | <input type="checkbox"/> Office Assistance      |
| <input type="checkbox"/> Communications and Outreach          | <input type="checkbox"/> Other _____            |
| <input type="checkbox"/> Development/Fundraising              |   |

Are you seeking a volunteer position to fulfill school or community service requirements?

- Yes If yes, name of school/organization: \_\_\_\_\_
- No

When are you available (during the day, evenings, weekends, etc.)?

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Email your completed application to: [info@newarkartsalliance.org](mailto:info@newarkartsalliance.org) or mail to the address below.

**Have you ever been convicted of a felony or a class A misdemeanor?**

Yes       No

If yes, please explain \_\_\_\_\_

**How did you hear about our volunteer program?**

\_\_\_\_\_

**References**

Please provide the name and contact number for two people (not family members) as references for this volunteer application with the NAA.

**Name** \_\_\_\_\_ **Relationship** \_\_\_\_\_

**Phone** \_\_\_\_\_

**Name** \_\_\_\_\_ **Relationship** \_\_\_\_\_

**Phone** \_\_\_\_\_

**Volunteer Policy**

NAA volunteers are subject to the general policies described in the NAA Human Resource Handbook that pertain to all staff and to the volunteer policy.

The Newark Arts Alliance does not and shall not discriminate on the basis of race, color, religion, gender expression, age, disability, national origin, marital status, sexual orientation, or military status in any of its activities or operations. These activities include, but are not limited to, recruitment, hiring, and termination of staff, selection of vendors, and provision of services. We are committed to providing an inclusive and welcoming environment for all staff, patrons, members, and vendors.

The Newark Arts Alliance (NAA) will make every effort to match volunteer applicants to volunteer opportunities. The NAA reserves the right to reject a candidate for any reason the organization deems appropriate and in its best interests. Furthermore, the NAA reserves the right to withhold the reason(s) for such refusal.

The NAA accepts the service of all volunteers with the understanding that such service is at the discretion of the organization. As such, the NAA may, at any time, terminate its relationship with any volunteer.

Volunteers may at any time, for whatever reason, decide to sever the volunteer’s relationship with the NAA. Notice of such a decision should be communicated as soon as possible to the volunteer’s supervisor. The NAA does not provide Worker’s Compensation or any other insurance coverage for volunteers.

**I have read and understand the above information.**

I certify that all statements made in this application are true and complete. I understand that the Newark Arts Alliance, including its board and staff members, will not assume any financial liability for any illness or injury that I or any dependent might incur while performing voluntary service for the NAA.

**Applicant Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Email your completed application to: [info@newarkartsalliance.org](mailto:info@newarkartsalliance.org) or mail to the address below. Once we receive your application, you’ll be contacted to set up a time to talk about volunteer opportunities with the NAA. Some activities may require background checks and/or additional information.**

**Newark Arts Alliance**

276 E. Main St., Suite 102, Newark, DE 19711

(302) 266-7266 | [info@newarkartsalliance.org](mailto:info@newarkartsalliance.org) | [www.newarkartsalliance.org](http://www.newarkartsalliance.org)